

Payday Lender Additional Location Licence Application

This application form is to be used for lenders who currently hold payday lender licence(s) with the Financial and Consumer Affairs Authority of Saskatchewan and wish to licence an additional location in the province, using the same forms, processes, policies and procedures as the other licenced location(s).

If you do not currently hold an active payday lender licence in Saskatchewan, please use the *Payday Lender Licence Application Kit* instead of this application.

If the form is not completed properly, or if any of the information requested is not included, processing delays may result. Furthermore, any false or material misstatements made in this application or in any of the accompanying material submitted may result in prosecution as an offence and/or a refusal, suspension or cancellation of the payday lending licence.

For Office Use Only	
Licence Approval Date: _____	Entity No. _____
Approved by: _____	Licence No. _____

NOTE: A separate application is required for each location from which payday lending business is conducted in Saskatchewan.

1. **Legal name** of applicant: _____

2. **Operating name** (DBA) of applicant: _____

3. **Head office** address:

Number	Street	City, Province	Postal Code
()	()		
Telephone #	Fax #	Email Address	

4. **Address for service** in Saskatchewan:

Number	Street	City, Province	Postal Code
()	()		
Telephone #	Fax #	Email Address	

5. **Store or branch** location company reference number (if applicable): _____

6. **Physical address** (street address or legal description – do not use a box number):

Number	Street	City, Province	Postal Code
()	()		
Telephone #	Fax #	Email Address	

7. **Mailing address** (of the LOCATION) Same as #6 above, or:

Number	Street	City, Province	Postal Code
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8. **Location Contact Information:**

- a. Name and position: _____
- b. Alternate contact(s): _____
- c. Contact email address (if different than noted above): _____
- d. Contact phone number (if different than noted above): _____

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9. Can a borrower obtain a loan from this location by attending in person? No Yes

10. Can a borrower obtain a loan from this location without attending in person? No Yes
(complete #11)

11. By what means can a borrower obtain a loan without attending in person?

Internet, at: _____ (website address)

Fax, at _____ (fax number)

Email, at _____ (email address)

Phone, at _____ (phone number)

12. **Location of records** (if different than physical address) Same as #6 above, or:

Number	Street	City, Province	Postal Code
()	()		
Telephone #	Fax #	Email Address	

Have you enclosed with your application:

13. **Fees** (\$3,000 per location): \$ _____ Cheque number: _____

Make all cheques payable to the Minister of Finance.

A \$25 service charge will be applied for any cheque returned from your financial institution due to insufficient funds.

14. **Criminal records check(s)** for new officers and directors (within 3 months of application)? No Yes

15. **Name and Title** of the person responsible for reporting changes to any information in this licence application to the Director:

Last Name	First Name	Title

16. **Management Assertion:**

Upon approval and receipt of a payday lending licence from the Financial and Consumer Affairs Authority of Saskatchewan, this location will be using the same forms, processes, policies and procedures as approved for use in the licensing of the other payday lending location(s) for which the applicant is licensed in the province of Saskatchewan.

Applications for licenses will be processed upon receipt of all information and documentation as described in the above items. All applicants are required to complete the application in its entirety.

Where the Applicant is an Individual:

I, the undersigned, consent to the Director, Consumer Credit Division, (the "Director") requesting any criminal record searches and also authorize and request any and all former employers and any other person requested to furnish to the Director, or any agent acting on the Director's behalf, any information they may have concerning my creditworthiness, character, ability, business activities, educational background, general reputation, and, in the case of former employers, my employment history with them and the reason for my leaving them. I hereby release each such employer and each such other person from any and all liability of whatever nature by reason of furnishing such information to the Director or any agent acting on the Director's behalf.

I understand that the Director may also request additional information from the applicant to enable the Director to evaluate this application.

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I understand that I have certain duties and obligations imposed on me by the Act and it is my responsibility to fully comply with these duties and obligations.

Where the Applicant is a Partnership or Corporation:

I, the undersigned as representative of the applicant, authorize the Director to verify any information pursuant to this application from any source. I understand that the Director may require further information in order to evaluate this application, and I consent to the Director collecting any additional information as required.

All Applicants

In addition to the foregoing, I the undersigned (individual or representative of the applicant, as the case may be):

- acknowledge and agree that all information provided to or received by the Director as part of the application process may be used or disclosed to any person by the Director or the Saskatchewan Financial and Consumer Affairs Authority where the use or disclosure is related to the performance of the responsibilities and exercise of the powers given to the Director or the Saskatchewan Financial and Consumer Affairs Authority by the Act, the regulations thereunder or by any other financial services legislation as that term is defined in *The Financial and Consumer Affairs Authority of Saskatchewan Act*, (Saskatchewan) or where the use or disclosure is for the purposes of the administration or enforcement of any other legislation of Canada or any province or territory of Canada;
- irrevocably and unconditionally submit to the non-exclusive jurisdiction of the judicial, quasi-judicial and administrative tribunals of Saskatchewan and any administrative proceeding in Saskatchewan, in any action or proceeding arising out of or related to or concerning my licensing pursuant to the Act or my business activities in Saskatchewan.

Further, and without limiting my obligations under the Act, I agree to comply with any demand for the production of any books, papers, documents, correspondence, communications or records of my business (the "records") by the Director pursuant to the Act by delivering the records to the office of the Director located in Saskatchewan upon demand.

STATUTORY DECLARATION

I, the undersigned, an authorized representative of the applicant, do solemnly declare as follows:

1. That the information and documents provided in support of this application are complete and truthful in all respects.
2. That the applicant has complied with the requirements of the laws of Saskatchewan to which it has applied for a licence and hereby undertakes to notify the Director immediately of any material change that might affect this application.
3. That the applicant agrees to be bound to the forgoing promises throughout the term of any licence granted by virtue of this application.
4. I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the *Canada Evidence Act*.

Declared before me at the _____ of
 _____ in the Province of _____,
 this _____ day of _____,



 Signature of Applicant

 Print Name and Position and Title

A Commissioner for Oaths in and for the Province of

My commission expires _____.

A Notary Public in and for the Province of

My appointment expires _____.